



Rotary Youth Exchange Florida, Inc. Host Family Application Form



The Rotary Youth Exchange Program appreciates your interest in hosting an exchange student, and we are confident that this will be a truly rewarding experience for you. The US State Department and the Department of Homeland Security require that we obtain the information below and conduct background checks on all potential host families. We assure you that the information that we receive will be treated confidentially, and we thank you for your assistance and understanding.

Identification of Host Parents				
Full Name of Host Father (HF)		HF E-mail Address		
HF Employer		HF Occupation/Position		
HF Business Phone No.	HF Cell Phone No.	HF Date of Birth	HF Country of Birth	
Full Name of Host Mother (HM)		HM E-mail Address		
HM Employer		HM Occupation/Position		
HM Business Phone No.	HM Cell Phone No.	HM Date of Birth	HM Country of Birth	
Residence Street Address				
City		State	Zip Code	Home Phone No.
Identification of Other Family Members and Residents				
Names of all children and other persons living in your home	Sex	Age	Relationship	Lives at Home?
NOTE: All members of the household over 18 years of age must sign the release at the end of this application.				
Information Concerning the Host Family				
Indicate foreign language background, if any, for family members				
Please list the hobbies and special interests of the host parents				
Please list the hobbies and special interests of the children				
Social, civic, and/or religious organizations and clubs to which family members belong				
Please indicate in the boxes to the right the number of pets in your home, if any:	Cats: <input type="checkbox"/>	Dogs: <input type="checkbox"/>	Other (describe):	
Have any family members lived or traveled abroad? If so, please indicate who, when, and where.				

Information Concerning the Student

Name and address of school that student will attend

Please indicate which program you are applying to host for:

- Academic year (3-4 months)
 Short term (2-6 weeks)

Please indicate any preference in gender:

- Female
 Male
 Either

Please indicate your preferred timing for hosting:

- Fall
 Winter
 Spring
 Summer
 Any

Please indicate any preference concerning smoking:

- Will receive smoker
 Prefer non-smoker, but will accept smoker
 Will not receive smoker

Will student share a bedroom? Yes No If yes, with whom?

Do you have neighbors or friends with secondary school-aged children?

Personal References (please provide two)

Name of Individual #1		Relationship to you	
Home Address		City, State, and Zip Code	
Home Phone No.	Business Phone No.	E-mail Address	

Name of Individual #2		Relationship to you	
Home Address		City, State, and Zip Code	
Home Phone No.	Business Phone No.	E-mail Address	

General Information

Indicate briefly your main reasons for wishing to participate in this type of program:

Please describe other hosting experiences you have had:

How did you learn about Rotary and hosting exchange students?

If you have any additional comments you would like to include, please use the space provided below, or attach additional sheets:

Do you know of any other families that may wish to host students? If so, please provide their contact information below:

Consent/Release Agreement

I certify that all of the statements in this application, and in any attachments hereto, are true and correct to the best of my knowledge. I also certify that I have not withheld any information which would affect this application unfavorably if disclosed. I understand that any omission of facts or misrepresentation could result in my elimination from consideration as a host family with the Rotary Youth Exchange Florida program (hereinafter referred to as "RYE") or its affiliates, or removal from the program if such omission or misrepresentation is revealed after I am accepted as a host family. I understand that my service can be modified or terminated, with or without notice or cause, at any time, at the option of RYE. I understand and agree that RYE or its affiliates may, in their sole discretion, decline to accept my application with or without cause.

I hereby give my permission for RYE to investigate, verify, and obtain information given in this application, including searches of law enforcement and published records (including driving records and criminal background checks). RYE agrees that it will use best efforts to maintain such information in a secure environment so as not to become available to the public at large. I also understand that as long as I remain a host with RYE, the criminal history records check may be repeated at any time and information subsequently revealed may result in my removal as a host. I understand that I will have an opportunity to review any criminal history or other record obtained and that there is a procedure available for clarification if I dispute the record as received.

IN CONSIDERATION of my acceptance and participation in the RYE program, I, to the full extent permitted by law, hereby release and agree to save, hold harmless and indemnify, all members, officers, directors, committee members and employees of the participating Rotary Clubs and Districts, and of Rotary Youth Exchange Florida and Rotary International ("Indemnitees"), from any or all liability for any loss, property damage, personal injury or death, including any such liability which may arise out of the negligence of any of the Indemnitees, which may be suffered or claimed by me as a result of an investigation of my background in connection with this application.

I HAVE READ AND I UNDERSTAND THE ROTARY INTERNATIONAL STATEMENT OF CONDUCT FOR WORKING WITH YOUTH (BELOW). I AGREE TO CONFORM TO THE RULES, REGULATIONS, AND POLICIES OF ROTARY INTERNATIONAL, ROTARY YOUTH EXCHANGE FLORIDA, AND ITS AFFILIATES. THE HOST PARENTS SIGNING BELOW AGREE TO PROVIDE APPROPRIATE PARENTAL SUPERVISION, AND ALL PARTIES SIGNING BELOW AGREE TO TREAT THE STUDENT AS A FAMILY MEMBER. As used herein "I", "me", and "my" shall include all signers below.

PRIVACY STATEMENT

RYE represents that information obtained will be used exclusively to determine my eligibility for a volunteer position with RYE and that the information obtained will not be shared with anyone not directly involved in the volunteer eligibility process. Any information obtained relevant to an individual who is not accepted as a volunteer, or about an individual who withdraws their application before becoming a part of the program, will be destroyed upon the request of the applicant.

Signature of Host Father		Signature of Host Mother	
Social Security Number	Date of Birth (e.g., 25-Jan-1990)	Social Security Number	Date of Birth (e.g., 25-Jan-1990)
Please Print Name of Host Father	Date Signed	Please Print Name of Host Mother	Date Signed

SUPPLEMENTAL SIGNATURES OF OTHER HOUSEHOLD MEMBERS OVER 18 YEARS OF AGE

Signature		Signature	
Social Security Number	Date of Birth (e.g., 25-Jan-1990)	Social Security Number	Date of Birth (e.g., 25-Jan-1990)
Please Print Name	Date Signed	Please Print Name	Date Signed
Signature		Signature	
Social Security Number	Date of Birth (e.g., 25-Jan-1990)	Social Security Number	Date of Birth (e.g., 25-Jan-1990)
Please Print Name	Date Signed	Please Print Name	Date Signed

ROTARY INTERNATIONAL STATEMENT OF CONDUCT FOR WORKING WITH YOUTH

Rotary International is committed to creating and maintaining the safest possible environment for all participants in Rotary activities. It is the duty of all Rotarians, Rotarians' spouses, partners and other volunteers to safeguard to the best of their ability the welfare of and to prevent the physical, sexual or emotional abuse of children and young people with whom they come into contact.

Rotary International Board of Directors, November 2005

ROTARY CLUB ENDORSEMENT

I have personally visited this family in their home, provided information about the program and the student to the family, interviewed all members of the family, followed up and received positive reports from their references, and on behalf of our Rotary club I therefore endorse these applicants as a host family for an inbound Rotary exchange student.

Club Representative Signature		Office Held (e.g., Youth Exchange Officer, Club President, etc.)	
Please Print Name of Club Representative	Date Signed	Rotary Club	District



Rotary Youth Exchange Florida, Inc. Host Family Supplemental Information



Photographs

The US Department of State is charged with overseeing all student exchange programs, and establishes requirements and procedures to ensure appropriate and safe placements. In accordance with their regulations, each host family is required to submit photographs of their home. These photographs may be taken digitally and sent via e-mail to the host Rotary Club Youth Exchange Officer, or printed and submitted with this signed application. There must be at least one photograph of each of the following:

- The home's exterior and grounds
- Kitchen
- Student's bedroom
- Bathroom
- Family room or living room

Background Check – Tear Off and Keep this Section

In accordance with US Department of State regulations, a confidential Criminal Background Check will be conducted on all adult members of the host family household aged 18 or above. Each such individual should follow these steps:

1. Log on to <https://ryeflorida.volunteerportal.net> (note that the link starts with https://)
2. Review text on the Welcome Page, enter this password: SunshineStateRYE - then click "I Agree".
3. Enter Personal Information (all fields marked with a "*" are required).
4. Click "Next".
5. Review all information to ensure its accuracy before proceeding. (If you need to make any corrections you can click on the "Edit" link or the "Previous" button to return to the Personal Information page.)
6. Click "Complete" to process your search.

Please Note the following

- If you Quit without clicking Save, the system will not save your information. Your background check will not be run. You will need to start over from the beginning when you return.
- If you click Save before you Quit, you will be provided with a reference code to enter when you return to the site to pick up where you left off.
 - When returning to the site, click on this link on the Welcome Page: "If you are returning to finish a previous search, then click here."
 - Enter your last name and reference number to resume your previous search.

Your Rotary District Youth Exchange Chair will be notified of the results of the background check.